

Salem Square Board Meeting

January 26, 2022 at 6:30pm

A. Roll Call- Present were Adrienne M. Blair, President; Tom Grady, Treasurer; Kristin McTavish, Secretary; Courtney Varble, Member at Large; Co-Owners: Mary Ann Hoskins, Barbara McGee

B. Building and Grounds Report

1. Work order-paper copy and online at Salemsquarecondominiums.com
2. Reminder **Do NOT** fill sinks during water shut-off/dates/Monday and Friday/entire quad could possibly be affected
3. Bdry it making repairs in part of building A, moisture in outside wall
4. C Basement not draining properly
5. Maintenance advised to contact ACME Tree Service/make suggestions about trees that are causing foundation problems
6. Requesting estimate for dumpster enclosures/ This includes Concrete repairs on the enclosure between buildings A and D

C. Treasurer's Report-Tom

1. Checking \$94,607.31/ Savings \$\$16, 987.21/ Reserves \$158,843.00/ CD update names
2. Co-Owners will be notified when HOA fees are 30 days past due and liens can be placed 60 days past due.
3. ACH deposit forms were emailed, sent out in letters, and placed outside the office. All you need to do is fill out the form, attach a voided check and slip them into the mailbox at the entrance of E13-E16 or in the slot on the office door.
4. ACH deposits reduce the risk of loss, prevent delinquencies that occur due to changes in HOA fees or because people forget and it keeps the accounts up to date.

D. Landscape Committee- February/March Rose Bush trimming see Barb McGee to volunteer.

E. Old Business

1. Volunteers needed to help manage: Social Media/Communications (salemsquarecondominiums.com) FB, IG, TW, Salemsquaresocialmedia@gmail.com)
2. Volunteers needed to manage security cameras. Do we need to look into a company to do that for us/ Do we need more or better equipment?
3. Building Liasons: A= Beth Ralson E=Joe Lauer
 B=Arleen Carr F=Geoff Baker
 C=Bricks Avalon G=Mo Wakefield
 D=Joe Lauer H=Morgan Denoers
4. Trash pick-up is every Tuesday. Recycling pick-up is every other Friday (1/28, 2/11, 2/25). Do not bag recyclables/ Loose recycle only/ Break down boxes/ No glass recycle. Take glass to Mary T. Meagher recycling center or some other Metro recycling location. **We do NOT recycle plastic bags of any kind.** All plastic bags, plastic packaging, mail-sleeves with bubble wrap, liners from cereal boxes can be bundled and taken to Kroger.

F. New Business

1. Remember no furniture, pots, decorative stones can be placed in gardens or on the grass. Garden violators to be emailed/mailed notices to rectify...Fines to be administered from \$50-100.
2. Glass in parking lot added to Ronnie's responsibilities after trash/recycling days
3. A list of new names/contact #'s has been placed in the common areas.

Meeting Adjournment- 7:13 pm